

**DRAFT**  
**MINUTES**

**DUTCHESS COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

3 Neptune Road, Poughkeepsie, NY 12601  
Tel. # - (845) 463-5400 / Fax # - (845) 463-5401

**BOARD OF DIRECTORS GOVERNANCE MEETING**

Tuesday, September 20, 2016

**PRESENT:** Charles Daniels III  
Tim Dean  
Edward Summers  
Angela Flesland  
Phyllis DiStasi Keenan  
Alfred Torreggiani

**UNABLE TO ATTEND:** Mark Doyle

**ALSO PRESENT:** Sarah Lee, Executive Officer  
Marilyn Yerks, CFO  
Stephanie Renino, Compliance Officer  
Jasmin Haylett, Office Administrator  
Ron Hicks, Dutchess County  
Mary Kay Vrba, Dutchess Tourism  
Don Cappillino, Counsel

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On Tuesday, September 20, 2016, the Dutchess County Industrial Development Agency [DCIDA] Board of Directors Governance Meeting was called to order by Chairman Daniels at 8:54 a.m. Present was: Charles Daniels III, Tim Dean, Angela Flesland, Phyllis DiStasi Keenan, Edward Summers, and Alfred Torreggiani. Unable to attend was: Mark Doyle. Quorum was established.

**APPROVAL OF MINUTES**

Chairman Daniels asked for a motion to approve the October 20, 2015 Minutes of the Dutchess County Industrial Development Agency.

A motion was made by Mr. Torreggiani, duly seconded by Ms. Flesland to approve the DCIDA Board of Directors Governance Minutes for October 20, 2015. All voted in favor. Motion carried.

**CONSIDERATION AND DISCUSSION OF LOCAL LABOR POLICY**

Ms. Lee noted that at the July meeting there was discussion about separating the requirements for projects under \$10,000,000 and projects over \$10,000,000. Projects over \$10,000,000 would be based on the local workforce requirements. Projects under \$10,000,000 would be based on the local sourcing requirements.

Discussion and questions ensued.

Based on the discussion, Ms. Lee will:

- Revise the policy to eliminate the requirement for projects under \$10,000,000. Only projects over \$10,000,000 will be required to comply with the Local Labor policy.
- Change the local area definition and use the NYS ESD definition of the Hudson Valley
- Revise the waiver request to reflect the policy
- Work with Ms. Keenan to create an RFP for enforcing this policy.

Chairman Daniels also noted that any projects that received preliminary approval prior to the adoption of the policy will be excluded from this policy.

**NEW BUSINESS**

Ms. Lee informed the board that she received a general letter from the Gap stating that the facility in Fishkill, NY had a fire and sustained damage. She had conversations with the California tax office and they will be extending the date of their sales tax benefit which is slated to expire December 31, 2016.

**ADJOURNMENT**

There being no further business, a motion was made by Mr. Summers, duly seconded by Ms. Flesland to adjourn the meeting. All voted in favor. Motion carried. The meeting adjourned at 9:35 a.m.

Respectfully submitted,

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Phyllis DiStasi Keenan, Secretary

\_\_\_\_\_  
Date

**Meeting**      09-20-16  
**Approved**    \_\_\_\_\_  
**Certified**     \_\_\_\_\_