

MINUTES

DUTCHESS COUNTY INDUSTRIAL DEVELOPMENT AGENCY

3 Neptune Road, Poughkeepsie, NY 12601
Tel. # - (845) 463-5400 / Fax # - (845) 463-5401

AUDIT COMMITTEE MEETING

Thursday, July 3, 2014

PRESENT: Phyllis DiStasi Keenan

ABSENT: Henry Killian
Edward Summers

ALSO PRESENT: Catherine Maloney, DCIDA Executive Director & CEO
Lynn Heuermann, DCIDA Chief Financial Officer
Jasmin Haylett, Office Administrator

On Thursday, July 3, 2014, the Dutchess County Industrial Development Agency [DCIDA] Audit Committee Meeting was called to order at 10:00 a.m. by Ms. Keenan. Present were: Phyllis DiStasi Keenan. Absent were: Henry Killian and Edward Summers

PURPOSE OF THE MEETING

- Review the audit letter
- Choose a date to mail the letters, for interested parties to response, and for the audit report to be completed
It was agreed that the audit reports for both the IDA and LDC should be completed by March 16, 2015.
- Schedule a date to meet with the interest parties which would be during the week of July 28

AUDIT RFP LETTER

Two separate RFP letters, one from the IDA and the other from LDC, will be sent to the following companies:

- Sedore and Company
- VanNorstrand & Hoolihan CPAs
- D'Arcangelo & Co
- Kirshon & Company
- Pangia & Company
- Vanacore, DeBenedictus, DiGovanni & Weddell

ADJOURNMENT

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Phyllis DiStasi Keenan, Secretary

Date

Meeting 07-03-14
Approved 08-28-14
Certified 08-28-14